



Composing Suspicious Transaction Reports

All reporting entities regulated under the *Proceeds of Crime (Money Laundering) and Terrorist Financing Act (PCMLTFA)* and associated Regulations are required to be vigilant for transactions that could indicate violations of the PCMLTFA and to report such transactions to FINTRAC.

This is an entry level course that has been designed to assist practitioners to recognize when there are reasonable grounds to suspect attempted or completed suspicious transactions, and provides information on how to develop a reporting protocol that

maximizes the utility of their Attempted/Suspicious Transaction Reports.

Training Program Contents:

- Module One: Background
- Module Two: Reporting Obligations
- Module Three: Identifying Suspicious Transactions
- Module Four: Filing Suspicious Transaction Reports



(613) 283-9659

(613) 526-9384 FAX



PO Box 427
Merrickville, Ontario
K0G 1N0



www.camli.org



@camliorg



- Have a better understanding of suspicious transaction reporting based on the various definitions associated with money laundering and terrorist financing.
 - Explain the main differences between money laundering and terrorist financing.
 - Locate the national resources for up-to-date information regarding suspicious/attempted transactions.
-
- Explain the legislative requirements for reporting suspicious transactions.
 - Determine when a report is warranted, who has to report, how to report, completion timeframe, and where reports must be sent.
 - Explain the tipping-off obligations.
 - Explain the differences between the thresholds of suspicion.
 - Explain the circumstances for completing an unusual transaction report.
 - Identify the penalties for non-compliance.
 - Identify the SAFE approach to identifying suspicious transactions.
 - Identify the sources or circumstances associated with suspicious transactions.
 - Have a better understanding of suspicious activity based on a selection of scenarios.
 - Identify the factors FINTRAC uses when assessing Suspicious Transaction Reports.
 - Identify common deficiencies in Reports.
 - Determine how to complete a Report.
 - Assess how to compose effective Suspicious Transaction Reports (Parts G & H) based on a number of examples.

Upon successful completion of the Composing Suspicious Transaction Reports training program, you will receive:

- a certificate of program completion documenting your understanding of the requirements for submitting effective Suspicious Transaction Reports that meet FINTRAC's standards;
- 5 CAMLI Continuing Education (CE) hours that can be used for qualification or maintenance of CAMLI designations.



(613) 283-9659
(613) 526-9384 FAX



PO Box 427
Merrickville, Ontario
K0G 1N0



www.camli.org



@camliorg

The Canadian Anti-Money Laundering Institute

Order Form : Composing Suspicious Transaction Reports

Name of Company			
Delegate Name			
Email Address			
Phone Number		Fax Number	
Street Address			
City/Town/Province		Postal Code	

Register online or Via: Phone, Fax, Email, or Mail <input type="radio"/> Cheque Enclosed <input type="radio"/> Money Order Enclosed <input type="radio"/> Credit Card	Province/Territory	Full price \$245+taxes	CAMLI member price \$215+taxes
	15% NB, NL, NS, PEI	\$281.75	\$247.25
	13% ON	\$276.85	\$242.95
	5% AB, BC, MB, NT, NU, QC, SK, YT	\$257.25	\$225.75

1. Amount Authorized _____ [Please Print]
2. Card Type: MasterCard VISA American Express Discover
3. Name on Card: _____
4. Number on Card: _____
5. Billing Address: _____
6. Expiry Date (month/year): _____
7. Signature: _____

www.camli.org

HST/Business Number: 86775 6843 RT0001



(613) 283-9659

(613) 526-9384 FAX



PO Box 427
Merrickville, Ontario
K0G 1N0



www.camli.org



@camliorg